

USER MANUAL

TRANSIT PASS MODULE

TRANSIT PASS MODULE

1. For carrying **goods like diesel, petrol etc.** through **Assam to other State**, **transporters** must apply for **TRANSIT PASS** before entering into Assam. For making application for **Transit Pass online**, **transporter** first needs to visit our website <https://commercialtax.assam.gov.in> then need to click on **VEHICLE ENTRY(TRANSIT PASS)** and complete the **sign up process for obtaining login credentials**.
2. For Sign Up, **transporter** need to fill details in the **Taxpayer Profile Creation** page wherein they need to provide the **GST number(GSTIN)** and **Desired UserId**. Other details such as **PAN, Legal Name, Trade Name, Email and Mobile against the GSTIN** will be automatically reflected for transporters registered in Assam. For transporter registered in other State, details need to be filled up. ***After Sign Up, the login credentials will be sent to the registered email and mobile.***
3. After receiving login credentials over **email and sms**, **transporter** can login using the same. After first login, **transporter** will be **prompted to mandatorily change the password** and **they will be able to login using the user name and newly created password**.
4. After login, to generate Transit Pass, **transporter** needs to enter Vehicle details, Driver details and other details available under link **Online Vehicle Entry**. **Under Vehicle details**, **transporter** needs to enter the **Vehicle Type** and **Vehicle No.**, **under Driver details** Driver name, mobile and address needs to be entered and **under Other Details** Manifest Number, Total Number of Consignment, Manifest date etc. needs to be entered. ***Please note that the Total Number of Consignment entered should be 1 only or else system will throw a message saying “Number of consignment cannot be more than 1”.***
5. After entering the **Online Vehicle details**, Consignment form will be enabled and **transporter** needs to fill the **consignment details**(*vehicle originating state, vehicle destination state, vehicle originating point, TP issuing authority etc.*), *consignee details*(VAT, CST, firm name, Address), *consignor details* (VAT, CST, firm name, Address) and *commodity details*(*commodity name, purpose, packages, quantity, value etc.*) and then **save the consignment form**. After saving the consignment form, the **transporter** can now **submit the online vehicle entry**.
6. **After successful submission of the online vehicle entry**, **vehicle tracking id** will be generated using which the **transporter** can at any time track the status of Transit Pass. **Transporter** can track the status of the **Online vehicle entry** based on **vehicle tracking number** or **by year and month of entry** or **by date of entry**. The **validity period** will be assigned based on the **approximate distance entered while filling the consignment form**. **One day** will be assigned for **every 100 KM** distance entered in the consignment form.
7. **All the details of the online vehicle entry and consignment form** entered by **transporter** will be verified by the **concerned officer-in-charge**. If all the details furnished by the **transporter** is found to be proper, **officer may accept the online vehicle entry and consignment form**. After successful verification of the online vehicle entry and consignment form declarations, **Transit Pass will be generated**.

For making application for Transit Pass online, transporter needs to visit Department website <https://commercialtax.assam.gov.in> and then click on 'VEHICLE ENTRY(TRANSIT PASS)'.

CitizenBusinessGovernment

search

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**Commissionerate Of Taxes**
Government Of Assam, India



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VEHICLE ENTRY(TRANSIT PASS)

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**वित्त मंत्रालय**
MINISTRY OF
FINANCE





Second Special All India Drive Against Fake Registration

On the recommendation of National Coordination Committee, Second Special All India drive against fake GST Registration is being conducted by all Central and State Tax Authorities from 16th August, 2024 to 15th October, 2024



- On the basis of big data analysis, department will identify list of risky GSTINs;
- If, after detailed verification, it is found that the taxpayer is non-existent and fictitious, then the tax officer may immediately initiate action for suspension and cancellation of registration as per law;
- The matter may also be examined for blocking of ITC as per provisions of Rule 86A of CGST Rules without delay;
- Suitable action as per law may be initiated for demand and recovery of ITC wrongly availed.



**LOG IN**

IMPORTANT INFORMATION

- »Notice inviting tender for selection of service providers for Integrated Facility Management Service
- »Order related to rollout of SGST Reimbursement Scheme
- »Press Note- SGST Reimbursement Scheme
- »User Manual- SGST Reimbursement Scheme
- »Instruction Regarding IIT Big Data Software
- »Venue-wise list of candidates for document verification-Grade IV
- »Venue-wise list of candidates for document verification-Grade III
- »Reschedule of Auction dated 09.05.2023
- »Auction Postpone Notice

NEWS & UPDATES

Circular No. 190/2025-GST CT/GST-15/2017/1293 dtd. 19/02/2025
2025-02-19

Circular No. 189/2025-GST CT/GST-15/2017/1290 dtd. 19/02/2025
2025-02-19

QUICK LINKS









To generate Transit Pass transporter first needs to sign up and create a profile in system by clicking on the ‘Sign Up’.



Commissionerate of Taxes Government of Assam

Transit Pass Module

TRANSIT PASS MODULE



User Login



Type the character you see in the image below



Login



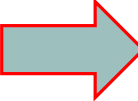
Sign Up

Forgot your
password?

Forgot your
username?

After clicking on Sign up, Transporter profile creation page will open. Transporter needs to provide the Transporter Id(GSTIN) in the Transporter Number field and the other details such as PAN, State, Legal name, Trade name, Email, Mobile will be automatically populated for the GSTIN registered in Assam. After providing the Desired UserID transporter needs to click on the ‘*New User*’ button as shown below.

Taxpayer Profile Creation



Transporter Number	18ABBCA6913A1Z6
PAN Number	ABBCA6913A
State	Assam ▼
Legal Name	TEST
Trade Name	TEST
Email Address	renewal.dimpy@gmail.com
Mobile Number	9638854867
Desired UserId	Dimpy2 (?)

New User

Reset

Cancel

After clicking on the New User button, login credentials will be sent to the registered email and mobile.

Taxpayer Profile Creation

Taxpayer account has been created successfully and USERID and PASSWORD has been sent to your email id ~~sonowal.dimpy@gmail.com~~ and to your mobile number ~~8638854967~~

[Click here to Proceed](#)

Transporter needs to login with the user id and password received in email and mobile and then click on Login.



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Transit Pass Module

+ TRANSIT PASS MODULE



User Login

Dimpy2

.....

Type the character you see in the image below

RR3yrN|

R R 3 Y R N |

Login

[Sign Up](#)

[Forgot your
password?](#)

[Forgot your
username?](#)

After first login, password change is mandatory. Transporter needs to provide his/her old password and create a new password.



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Government of Assam

[HOME](#)

[LOGOUT](#)

Change Password

 Dimpy2

 Old Password

 New Password

 Confirm Password

Type the character you see in the image below



Submit

Message displayed as shown below after successful password change.



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Transist Pass Module

Taxpayer Password Changed

Password has been changed successfully

[Click here to Proceed](#)

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Transporter will have to login again with the user id and newly created password.



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Transit Pass Module

+ TRANSIT PASS MODULE



User Login

Type the character you see in the image below

RR3yrN|

Login

[Sign Up](#)

[Forgot your password?](#)

[Forgot your username?](#)

After login, home page listing services ‘*Online Vehicle Entry*’ and ‘*Track Status for Online Vehicle Entry*’ of the Transit Pass Module is displayed. To generate Transit Pass transporter needs to click on ‘*Online Vehicle Entry*’ as shown below.



অসম চৰকাৰ
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HOME

LOGOUT

DASHBOARD

Transist Pass Module



- [Online Vehicle Entry](#)
- [Track Status for Online Vehicle Entry](#)

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Vehicle entry screen will open as shown below. Under Vehicles details select vehicle type and provide vehicle number. Driver details such as driver name, mobile, address and other details such as manifest number, manifest date etc also needs to filled. Please note that the Total number of consignment should be 1 and for any entry which is more than 1 system will throw a message as shown below.



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tax.assam.gov.in says
Number of consignment cannot be more the one

OK

HOME

LOGOUT

Online Vehicle Entry

Movement Type*

Incoming

Outgoing

Intra State Movement*

Yes

No

Vehicle Details

Vehicle Type *

4 Wheeler

Vehicle No.*

AS01E2112

Transporter Regn. No.

18ABBCA6913A1Z6

Transporter Name

TEST

Transporter Address

null

Driver Details

Driver Name*

TEST USER 1

Driver Address*

TEST 1

Mobile Number*

1234567890

Other Details

Manifest Number*

123

Manifest Date*

24-02-2025

Total Number of Consignments*

2

Total No. of Packages

Weight*

Unit*

--select--

Submit

Clear

After entering the Total Number of Consignments as 1, the consignment form is enabled for entry.
Transporter needs to click on the ‘*CONSIGNMENT FORM*’ link as shown below.



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HOME

LOGOUT

Online Vehicle Entry

Movement Type*

Incoming

Outgoing

Intra State Movement*

Yes

No

Vehicle Details

Vehicle Type *4 Wheeler

Vehicle No.*AS01E2112

Transporter Regn. No.18ABBCA6913A1Z6

Transporter NameTEST

Transporter Addressnull

Driver Details

Driver Name*TEST USER 1

Driver Address*TEST 1

Mobile Number*1234567890

Other Details

Manifest Number*123

Manifest Date*24-02-2025

Total Number of Consignments*1

Total No. of Packages

Weight*100

Unit*Tons

• [CONSIGNMENT FORM:1](#)

SubmitClear

Consignment form will open as shown below, transporter needs to provide consignment details, consignee, consignor and commodity details. Also, additional commodity can be entered by clicking on the Add More button. After filling the consignment form transporter needs to save the form by clicking on the Save button.

Consignment Details

Date/Time

24-02-2025

Vehicle No.

AS01E2112

Vehicle Originating State*

West Bengal

Vehicle Destination State*

West Bengal

Distance (in Kms)*

740

Nature of Goods*

Taxable

Consignment Note No*

Government Consignment*

Yes

No

Goods taxable or not in respect of Destination*

Yes

No

Vehicle Originating Point*

Kokrajhar

Vehicle Destination Point*

Kokrajhar

Validity (in Days)*

7

Consignment Note Date*

24-02-2025

TP Issuing Authority*

Kokrajhar

TP Issuing Authority*

Kokrajhar

Consignee Details

VAT Regn. No.

18250134253

CST No.

18349926121

Firm Name *

TEST 1111

Place *

TEST 2222

Consignor Details

VAT Regn. No.

CST No.

Firm Name *

TEST 1234

Place *

TEST 4567

Commodity Details

Commodity Name*	Purpose	Packages	Quantity/Unit*	Value*	Invoice No.	Invoice Date	Act	Required Security
Diesel	Resale		1000000 KiloLitre	5000000	123ABC	24-02-2025	VAT	2000000

For Adding Additional Commodity Please click on AddMore.

Save

Clear

Cancel

Add More

Message displayed as shown below after consignment form has been saved successfully. Click on OK.

tax.assam.gov.in says

Consignment Details Has Been Saved Successfully

OK

Here we can see that, after saving the consignment form successfully the tick against the checkbox gets enabled as shown below. Now, the transporter needs to click on the ‘Submit’ button.



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HOME

LOGOUT

Online Vehicle Entry

Movement Type*

Incoming

Outgoing

Intra State Movement*

Yes

No

Vehicle Details

Vehicle Type*

4 Wheeler

Vehicle No.*

AS01E2112

Transporter Regn. No.

18ABBCA6913A1Z6

Transporter Name

TEST

Transporter Address

null

Driver Details

Driver Name*

TEST USER 1

Driver Address*

TEST 1

Mobile Number*

1234567890

Other Details

Manifest Number*

123

Manifest Date*

24-02-2025

Total Number of Consignments*

1

Total No. of Packages

Weight*

100

Unit*

Tons

• CONSIGNMENT FORM:1☒

Submit

Clear

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**After clicking on submit, vehicle tracking number is generated as shown below. Please note that the validity period is calculated based on the approximate distance entered while filling the consignment form.
For every 100 km one day validity period will be assigned.**

Transporter's Name :	TEST
Transporter's Address :	null
Vehicle Number :	AS01E2112
Vehicle Tracking Number :	20635190
Data Entry by :	TEST , 24-02-2025 02:48:07 PM
Validity in Days :	7
Print	

The facility to track the status of the Online vehicle entry is also available. Transporter needs to click on ‘Track Status for Online Vehicle Entry’.



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DASHBOARD

Transist Pass Module

- [Online Vehicle Entry](#)
- [Track Status for Online Vehicle Entry](#)

Tracking of online vehicle entry could be done based on vehicle tracking number or by year and month of entry or by date of entry. For example(status against the Vehicle id 20635190 is shown as ‘*Transit Pass had not been issued*’)

TRACK VEHICLE TRANSIT PASS

☐ VEHICLE TRACKING NUMBER ::

☐ YEAR :: MONTH ::

☐ FROM DATE :: TO DATE ::

RECORDS

Vehicle Id	Transporter Name	Transporter Address	Originating State	Originating Border	TP Issuing Unit	Destination State	Destination Border	TP Endorsed Unit	Create Date	Status	TP No
20635187	TEST	null	West Bengal	Kokrajhar	Kokrajhar	West Bengal	Kokrajhar	Kokrajhar	2025-02-21 16:08:41.0	Transit Pass had been issued	TP3001802DKJR
20635190	TEST	null	West Bengal	Kokrajhar	Kokrajhar	West Bengal	Kokrajhar	Kokrajhar	2025-02-24 14:54:47.0	Transit Pass had not been issued	

Tracking of online vehicle entry could be done based on vehicle tracking number or by year and month of entry or by date of entry. For example(status against the Vehicle id 20635190 is shown as ‘*Transit Pass had been endorsed*’)

TRACK VEHICLE TRANSIT PASS											
☐	VECHILE TRACKING NUMBER ::										
☐	YEAR ::	---Year---		MONTH ::	---- Month ----						
☐	FROM DATE ::	yyyy-mm-dd		TO DATE ::	yyyy-mm-dd						
SUBMIT											
RECORDS											
Vehicle Id	Transporter Name	Transporter Address	Originating State	Originating Border	TP Issuing Unit	Destination State	Destination Border	TP Endorsed Unit	Create Date	Status	TP No
20635193	TEST	null	Arunachal Pradesh	Bhalukpong	Tezpur	Arunachal Pradesh	Jagun	Digboi	2025-02-28 11:57:18.0	Transit Pass had not been issued	
20635192	TEST	null	Arunachal Pradesh	Doimukh	North Lakhimpur	Arunachal Pradesh	Jagun	Digboi	2025-02-27 18:12:56.0	Transit Pass had not been issued	
20635187	TEST	null	West Bengal	Kokrajhar	Kokrajhar	West Bengal	Kokrajhar	Kokrajhar	2025-02-21 16:08:41.0	Transit Pass had been issued	TP3001802DKJR
20635190	TEST	null	West Bengal	Kokrajhar	Kokrajhar	West Bengal	Kokrajhar	Kokrajhar	2025-02-24 14:54:47.0	Transit Pass had been endorsed	TP3001805DKJR



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Transit Pass Module

Date : Mon Feb 24 15:10:52 IST 2025

THE ASSAM VALUE ADDED TAX RULES, 2005

FORM-64

[See rule 41(9)]

TRANSIT PASS

TRANSIT PASS ATTACHMENT

T.P. No. - TP3001805DKJR

Transit Pass No. & Date:

TP3001805DKJR & 24/02/2025

Vehicle Registration No.

AS01E2112

Transporter Name & Regn No.:

TEST & 18ABBCA6913A1Z6

Manifest No. & Date:

123 & 17/08/0029

Exact Destination Of the consignment:

West Bengal

Consignment details of this TP

C/Note No. & Date	Consignor Name/Address	Consignor Reg No.	Consignee Name/Address	Consignee Reg No.	Invoice No. & Date	Commodity	Packages	Qty.	Value	Security
123456/24/02/2025	TEST 1234/TEST 4567	null	TEST 1111/TEST 222	18250134253	123ABC		0	1000000KLTS	null	0

DECLARATION

I/We _____ hereby declare that I/We am/are registered person/transporter under the Assam Goods and Service Tax Act, 2017 holding GST/VAT No _____ and the above statements are true to the best of my/our knowledge and belief. I/we also undertake the transit pass with due endorsement form the exit office to the issuing authority one month form the date of its issue.

Place: _____

Signature: _____

Date: _____

Status: _____

FOR OFFICE USE ONLY

T.P. No. - TP3001805DKJR

1. Entries at entry point:

Date: _____

Entry No.: _____

Signature & Seal of the Issuing authority.

2. Entries at exit pont:

Date: _____

Entry No.: _____

Signature & Seal of the Issuing authority.

THANK YOU